

Management Services

Not all landlords' requirements fit into a 'one size fits all' package. Should it be required, a customised version of the three most widely requested services listed below can be prepared to suit. Landlords can also take advantage of our 'Vacant Property Management' service, please enquire for further details.

SERVICE	INTRODUCTION ONLY	RENT COLLECTION	FULL MANAGEMENT
Current market appraisal and marketing advice	✓	✓	✓
Professional photography and EPC preparation	✓	✓	✓
Extensive online advertising	✓	✓	✓
Accompanied viewings and feedback	✓	✓	✓
Negotiating tenancy terms	✓	✓	✓
Tenant referencing and credit checks	✓	✓	✓
Drawing up tenancy agreement	✓ (By Request)	✓	✓
Inventory and 'Schedules of Condition' arranged	✓ (By Request)	✓	✓
Registering deposit monies with TDS	✓ (By Request)	✓	✓
Rent collection	X	✓	✓
Chasing rent arrears	X	✓	✓
Sole point of contact for tenant enquiries	X	X	✓
Scheduling gas and electrical inspections	X	X	✓
Transfer of utilities	X	X	✓
Bills Paid	X	X	✓
Routine maintenance using approved suppliers	X	X	✓
6 monthly property inspections	X	X	✓
Tenancy renewal negotiation and documentation	✓ (By Request)	✓	✓
Arrange check-out inspections	X	✓	✓
Deposit negotiation	X	X	✓

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